

Family Learning Volunteer / Learning and Engagement Volunteer

Title: Family & Learning Volunteer

Supported By: Visitor Services Manager & Visitor Services Officers

Hours: variable and weekend availability

Location: Tunbridge Wells Museum & Art Gallery

TWMAG is a small regional museum with a varied and busy family and learning events programme. Our volunteers will work closely with the Visitor Experience and Learning teams to help prepare and deliver onsite and offsite events, family activities, and learning sessions.

Summary of duties:

- engage adults and children with event programme to facilitate their learning and enjoyment
- help prepare resources and materials in advance of events
- help with setting up and clearing away resources
- promote and explain services and events the Museum offers
- assist with the marketing and promotion of museum family and education events
- to carry out any other duties appropriate to the post and in line with the needs of the organisation
- understand and comply with the guidelines set out in the TWMAG Volunteer Handbook

Skills

Essential

- ability to engage with families and children
- enthusiasm and willingness to help
- good interpersonal skills
- excellent customer service skills
- ability to work without direct supervision and as part of a team
- ability to engage positively with visitors from a variety of backgrounds

Desirable

- an interest in the museum and heritage sector with a focus in public engagement and learning
- an interest in the history of Tunbridge Wells

What we offer

- opportunity to develop skills in education and learning within an arts and heritage setting
- training and development tailored to the role

Deadline for applications is 30th April. To apply please contact Julie Hawksworth Julie.hawksworth@tunbridgewells.gov.uk. For more information call 01892 554171.